**Highland Academy**

**Academic Policy Committee**

**April 11, 2018**

**6:00p -7:30p**

1. **Determination of Quorum and Call to Order:** *Called to order at 6:05 with a Quorum*

Vice Chair John Trampush is chairing the meeting

Alex, Amy, Yukari, Nicole, Shelly absent

1. **Motion to approve the agenda**

*Motion To approve-Brenda*

*Second-Kevin*

*Passed unanimously*

1. **Approval of Minutes**

October and February minutes were presented for approval.

* *Motion to approve both sets of minutes-Brenda*
* *Second-Kevin*
* *Passed unanimously*
1. **Public comment on agenda items (2 minutes per participant)**
* No public comment
1. **Student Presentation**
* No student presentation
1. **Principal Report**

Budget - Dr. Shapiro reported on the past two months of discretionary spending. There were no questions from the Board. He then reported that 2017-18 Carryover would be less than originally thought due to higher staffing costs than budgeted for.

Approximately 20 students have accepted spots for next year in the lottery.

Academic overview - Dr. Shapiro shared information In-service Data Triangulation

* + 1. 2nd Quarter Progress Report Data
		2. PEAKS Assessment
1. **Meeting the mission of the Charter**
	1. By-Laws review and recommendations
		1. None at this time
	2. Marketing/Recruitment
		1. Marketing/Recruitment Committee (Information)
		2. Spring Marketing/Recruitment Efforts (Information)
			1. Susitna STEM Night (Testimonial)
			2. Anchorage’s Promise Kids’ Day (4/21)
			3. Highland Shadow Day (4/25)
			4. Elementary Visits
			5. Re-enrollment Survey

***Additional updates/actions for marketing discussed:***

* *Brenda will look into actions around our PTO reaching out to other PTOs*
	1. **Charter Revision (Information/Action)**
* *Motion to approve-Brenda*
* *Second-Kelly*
* *Passed unanimously*
* *Motion to change school name from Highland Tech to Highland Academy throughout the charter-Kevin*
* *Second-Brenda*
1. **Public Comment on non-agenda items** (2 minutes per participant)
* No public comment
1. **Motion to go into Closed Session**
* *Motion to move to closed session-Brenda*
* *Second-Kevin*
* *Passed unanimously*

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**Closed Session Agenda**

1. **Staffing related to 2018-19**
2. **Motion to return to Open Session for the sole purpose of adjournment**
* *Motion to return to open session-Brenda*
* *Second-Kevin*
* *Passed unanimously*
1. **Adjournment**
* *Motion to adjourn at 7:30-Kevin*
* *Second-Kelly*
* *Passed unanimously*

**Please note: Our next meeting has been moved from June to May 23rd**