**Highland Academy**

**Academic Policy Committee**

**April 11, 2018**

**6:00p -7:30p**

1. **Determination of Quorum and Call to Order:** *Called to order at 6:05 with a Quorum*

Vice Chair John Trampush is chairing the meeting

Alex, Amy, Yukari, Nicole, Shelly absent

1. **Motion to approve the agenda**

*Motion To approve-Brenda*

*Second-Kevin*

*Passed unanimously*

1. **Approval of Minutes**

October and February minutes were presented for approval.

* *Motion to approve both sets of minutes-Brenda*
* *Second-Kevin*
* *Passed unanimously*

1. **Public comment on agenda items (2 minutes per participant)**

* No public comment

1. **Student Presentation**

* No student presentation

1. **Principal Report**

Budget - Dr. Shapiro reported on the past two months of discretionary spending. There were no questions from the Board. He then reported that 2017-18 Carryover would be less than originally thought due to higher staffing costs than budgeted for.

Approximately 20 students have accepted spots for next year in the lottery.

Academic overview - Dr. Shapiro shared information In-service Data Triangulation

* + 1. 2nd Quarter Progress Report Data
    2. PEAKS Assessment

1. **Meeting the mission of the Charter**
   1. By-Laws review and recommendations
      1. None at this time
   2. Marketing/Recruitment
      1. Marketing/Recruitment Committee (Information)
      2. Spring Marketing/Recruitment Efforts (Information)
         1. Susitna STEM Night (Testimonial)
         2. Anchorage’s Promise Kids’ Day (4/21)
         3. Highland Shadow Day (4/25)
         4. Elementary Visits
         5. Re-enrollment Survey

***Additional updates/actions for marketing discussed:***

* *Brenda will look into actions around our PTO reaching out to other PTOs*
  1. **Charter Revision (Information/Action)**
* *Motion to approve-Brenda*
* *Second-Kelly*
* *Passed unanimously*
* *Motion to change school name from Highland Tech to Highland Academy throughout the charter-Kevin*
* *Second-Brenda*

1. **Public Comment on non-agenda items** (2 minutes per participant)

* No public comment

1. **Motion to go into Closed Session**

* *Motion to move to closed session-Brenda*
* *Second-Kevin*
* *Passed unanimously*

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**Closed Session Agenda**

1. **Staffing related to 2018-19**
2. **Motion to return to Open Session for the sole purpose of adjournment**

* *Motion to return to open session-Brenda*
* *Second-Kevin*
* *Passed unanimously*

1. **Adjournment**

* *Motion to adjourn at 7:30-Kevin*
* *Second-Kelly*
* *Passed unanimously*

**Please note: Our next meeting has been moved from June to May 23rd**